Instructions for Completing the Forms for the Argonne Facility Decommissioning Training Course

Nevada National Security Site Tour ([1])

Thursday, Nov. 7, 2013

More details available at: http://www.dd.anl.gov/ddtraining/NTS_tour.html

US Citizens

- Open the file labeled "Form NV-205"
- **print it** out,
- **fill it** in ([2]) with the requested information (yellow highlighted areas) and
- **fax it** ([3]) to the attention of Larry Boing at the following fax # - 630-252-7577.

You will receive confirmation of the receipt of the form by our office.

The "Form NV-205" MUST be received by our office by no later than Oct. 25, 2013([4]). If this form is not submitted to us by this date we cannot guarantee approval / authorization for you to join the tour.

Non-US Citizens

- Open the file labeled "Form UFV&A Long Format IAP-66"
- **print it** out,
- **fill in ([2]) just page 1 of the form** with the requested information and

then **fax it** ([3]) to the attention of Larry Boing at the following fax # - 001-630-252-7577.

You will receive confirmation of the receipt of the form by our office.

The "Form UFV&A Long Format IAP-66" MUST be received by our office by no later than:

For Non-Sensitive Countries - 6 weeks (about 30 working days) prior the tour ([4])

For Sensitive Countries - 8 weeks (about 45 working days) prior the tour ([4]).

If this form is not submitted to us by this date we cannot guarantee approval / authorization for you to join the tour.

([1]) This Tour is only open to Argonne "Facility Decommissioning" Training Course attendees; this is **not a public tour**. Tour access to facilities/sites to be toured even as a part of this TC by the TC participants is solely at the discretion of the operating organization at which the tour is being offered. We cannot and do not guarantee access to any site/facility for this tour - that access authorization is based solely upon the site or facility access authority and their requirements and conditions for access. We apologize in advance if this causes anyone difficulties.

([2]) **All NNSS site tour forms MUST be completed in typewritten form. NO handwritten / 'printed by hand' completed forms will be able to be accepted.** Thank you for your compliance with this requirement.

([3]) **The form MUST BE SENT by FAX ONLY. DO NOT EMAIL!** Because of personal privacy laws, Argonne may not send or receive personal information via email. If you send the form via email, we are required to delete it, and will request that the information be faxed!

([4]) The dates for tour paperwork submittals are **cast in stone** and the **deadlines are strictly enforced** - **no flexibility**! Contact us for the latest information and we can tell you which guideline applies to a proposed foreign touree.